

Alva Golf Club will be a “controller” of the personal information that you provide to us through this website.

Tee time bookers personal data:

When you book a tee time through the Alva Golf Club website, we will ask you for the following personal information:

- Name and email address
- You may also include your address and telephone contact information but this is not compulsory

When you book a tee time with us, we need to collect your personal information so that we can honour your booking and to enable you to play on the course.

If you do not provide us with all of the personal information that we need to collect then this may affect our ability to book your tee time.

We may also process our members’ personal information in pursuit of our legitimate interests to:

- promote and encourage participation in golf at Alva Golf Club by sending members’ communications and booking information for upcoming competitions and events. Our competitions and events may be filmed or photographed and your personal information may also be used in images captured from our competitions and events, which we use for club promotional purposes;
- manage entries for our competitions and checking your personal information to ensure you are entered into the correct category;
- respond to and communicate with members regarding your questions, comments, support needs or complaints, concerns or allegations in relation to Alva Golf Club.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us by email to admin@alvagolfclub.co.uk. If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member.

If your personal information is included in any images or videos taken by us at our competitions and events, we may share this with Alloa Advertiser newspaper and Facebook for promotional and/or journalistic purposes.

We may also share personal information with our professional and legal advisors for the purposes of taking advice.

In the event that we do share personal information with external third parties, we will only share such personal information strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

How we protect your personal information

Your personal information is stored on our electronic filing system and our servers based in the EU, and is accessed by our staff for the purposes set out above.

How long we keep your personal information

We will only keep your personal information for as long as necessary to provide you with membership services. Unless you ask us not to, we will review and possibly delete your personal information where you have not renewed your membership with us for 3 years.

Your rights

You can exercise any of the following rights by writing to us at admin@alvagolfclub.co.uk

Your rights in relation to your personal information are:

- you have a right to request access to the personal information that we hold about you by making a “subject access request”;
- if you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information;
- you have a right to request that we restrict the processing of your personal information for specific purposes; and
- if you wish us to delete your personal information, you may request that we do so.

Any requests received by Alva Golf Club will be considered under applicable data protection legislation. If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner’s Office at www.ico.org.uk